

**Chapter 7 Part 3 Form 5**

**Shelton Housing Authority  
306 C Street, PO Box 73  
Shelton, NE 68876**

**GRIEVANCE PANEL REQUEST FORM**

**I, \_\_\_\_\_, of \_\_\_\_\_ hereby request that The Shelton Housing Authority, convene a Grievance Hearing on one of the following:**

**CHECK ONE:**

**\_\_\_\_\_ I disagree with the CHANGE in rent as stated on your notice of a rental adjustment, and therefore I am requesting a hearing with the Grievance Panel. I have placed the rent due (see section 3.1.2 in Grievance Procedures for the amount to be placed in escrow) in the escrow bank account of the Authority, and I realize that I must continue to put the monthly rent in the escrow account until a final decision is made under the Grievance Procedure.**

**\_\_\_\_\_ I do not owe the rent as stated on your five-day demand notice, and therefore I am requesting a hearing with the Grievance Panel. I have placed the rent due (see section 4(E) in Grievance Procedures for the amount to be placed in escrow) in the escrow bank account of the Authority, and I realize that I must continue to put the monthly rent in the escrow account until a final decision is made under the Grievance Procedure.**

**\_\_\_\_\_ I disagree 100 percent with the decision made by the Hearing Officer at the informal hearing held on \_\_\_\_\_ (see attached decision).**

**\_\_\_\_\_ I disagree in part with the decision made by the Hearing Officer at the informal hearing held on \_\_\_\_\_ (see attached decision) for the following reasons:**

**I prefer to have a Grievance Panel Hearing at the following time(s) of day:**

**First preference: \_\_\_\_\_**

**Second preference: \_\_\_\_\_**

**Third preference: \_\_\_\_\_**

**I have received a copy of the Grievance Panel Request Form.**

**I have received a copy of the Grievance Panel Procedures.**

\_\_\_\_\_  
**Signature Date**

\_\_\_\_\_  
**Signature Date**

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**Received by The Shelton Housing Authority on**

\_\_\_\_\_  
**Date Time:**

\_\_\_\_\_  
**Signature**

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**Copy to Shelton Housing Authority Attorney**

**Copy to Tenant/Applicant**

**Copy to the Shelton Housing Authority Tenant/Applicant file**